Fundraising Health & Safety

Arranging a fundraising event is a fantastic way to support Charlie House, however, for your event to be a great success please consider the following advice which will help you to fundraise safely and within the law.

Age
Best practice suggests that, to ensure the highest confidence in the security of personal data, fundraisers handling financial information and/or any sensitive date should be at least 18 years of age. Also, if you are under 18 please check with your parents or guardians that it is ok for you to participate in a fundraising event.

Sponsors
Only ask people who you know and trust to sponsor you or become involved in organising your event.

Children
Where children are involved, please ensure that your event is adequately supervised, including:
• Providing appropriate adult supervision
• Ensure the child's parents or guardians have given permission for them to take part in the event
• Ensuring all adults that have unsupervised access to children have been appropriately checked and in possession of relevant documentation.

Raffles
If you are thinking of holding a raffle for your event, please check the rules with your local authority as they can be different in neighbouring authorities. Depending on the type of raffle you may need a licence.

Venues
You should conduct a risk assessment to ensure that plans are in place for crowd control and the safety of participants. Please also ensure you ask permission from the owners before holding events on private property.

Responsibility
Please ensure that you have the relevant insurances to cover your event, these may include public liability insurance amongst others. Ensure that your event is organised efficiently and safely. Charlie House cannot accept responsibility for your event nor for anyone who participates in it.

Collections
House to house collections are illegal without a local authority licence. You must also have a licence to hold collections in the street. We would recommend organising a fundraising event.